

The Constitution and Bylaws

Rolesville Middle School Arts Boosters

ARTICLE I: ASSOCIATION NAME

The name of this organization is Rolesville Middle School Arts Boosters.

ARTICLE II: OBJECTIVES

The objectives of Rolesville Middle School Arts Boosters are:

Section 1. To inspire and maintain an enthusiastic interest in the various activities and needs of the arts department of Rolesville Middle School grades 6 through 8.

Section 2. To lend all possible support, both moral and financial, to the arts programs of said school and to cooperate with those in charge of the arts programs.

Section 3. To address the efforts of the Rolesville Middle School arts department towards achieving community involvement in arts education on the basis of its obvious benefits for the student participants.

Section 4. To enter into and carry on money-making projects necessary to support the financial needs of the Rolesville Middle School arts programs.

ARTICLE III. MEMBERSHIP

All parents and/or guardians of Rolesville Middle School arts department students and any other interested persons are deemed as members of this association.

BYLAWS

ARTICLE I: OFFICERS

Section 1. The officers of this organization shall be the President, Treasurer, and representatives from each of the classes supported (band, dance, art).

Section 2. The officers and the arts department teachers from Rolesville Middle School will constitute the Executive Board.

Section 3. Officers shall be elected annually by the Executive Board from a pool of candidates that will not include Rolesville Middle School arts teachers.

Section 4. The President shall preside at all meetings, record the minutes of all meetings, maintain the records of the organization and carry on all correspondence. Regarding events and arts related activities; the President shall also keep and maintain a current set of records in the music office. These records will include the procedures for concerts, fund raising activities, and any other pertinent information deemed necessary by the executive board.

Section 5. The Treasurer shall be in charge of the financial business of the organization and keep accurate account of all monies belonging to the organization. All funds will be deposited in an approved bank account and shall only be disbursed as authorized by the budget or the Executive Board. The Treasurer and School Bookkeeper will assist in the auditing process at the end of the school year.

Section 6. All pertinent records and information should be turned over to the newly elected officers.

ARTICLE II : EXECUTIVE BOARD

Section 1. The Executive Board shall be composed of the officers of the organization and the arts teachers of Rolesville Middle School.

Section 2. The Executive Board shall make decisions public to the general membership.

Section 3. The Executive Board shall meet prior to the general meetings to effectively conduct the business in its charge.

ARTICLE III: MEETINGS / COMMUNICATION

Section 1. The scheduled meetings of this organization shall be held at least 4 times a year on the last Thursday of track 2's track out unless otherwise rescheduled.

Section 2. General membership meetings will be held at Rolesville Middle School.

ARTICLE IV: COMMITTEES

Section 1. The President will appoint all chairmen with the consent of the arts teachers. All Committees will be established by the Executive Board based on current year projects.

Section 2. Committees shall remain intact for the period of time deemed necessary. The decision to discontinue any committee(s) shall be made by the executive board.

ARTICLE V: FISCAL YEAR, BUDGETS, AND FINANCES

Section 1. The fiscal year shall extend from July 1st to June 30th.

Section 2. The budget shall be developed by the arts teachers and approved by the Executive Board.

Section 3. The budgeted income and expenditures will be reported to the general membership at each general membership meeting.

Section 4. All disbursements must have a signature by treasurer. Checks over \$500 should have two (2) signatures by the president and treasurer. The arts teachers may not be the endorser of any disbursements.

Section 5. All money must be collected by two (2) unrelated persons (non-teacher) selected by the Executive Board. A record of money collected must be put in the file in the music office before money is transported to be deposited. Money must be deposited in the Rolesville Middle School Music Booster's approved bank account on the day it is collected.

Section 6. Each group (art, band, dance, etc.) will have its own budget and will have funds added and disbursed from its own line-item. For each shared fundraising event, groups participating in the event will determine before the event how the funds will be split between the groups.

ARTICLE VI: DISSOLUTION

Section 1. The Executive Board of the Rolesville Middle School Arts Boosters may at any time propose the dissolution of the Rolesville Middle School Arts Boosters at the next regular meeting. Dissolution must be agreed upon by two-thirds of meeting attendees.

Section 2. The principal of Rolesville Middle School may at any time call for the dissolution of the Rolesville Middle School Arts Boosters.

Section 3. In the event of the dissolution of the Rolesville Middle School Arts Boosters,

all remaining assets shall become the property of Rolesville Middle School and the Wake County Public Schools System.

ARTICLE VII: AMENDMENTS TO CONSTITUTION AND BYLAWS

The Executive Board may make amendments to the Constitution and Bylaws.

PROCEDURE:

- I. Treasurer must prepare taxes immediately following first boosters meeting of the year.